

# Coaching Contract

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This Coaching Agreement (the “**Agreement**”) is made and entered into as of \_\_\_\_\_ (the “**Effective Date**”) by and between \_\_\_\_\_, with a mailing address of \_\_\_\_\_, (hereinafter referred to as “**Coach**”), and \_\_\_\_\_, with a mailing address of \_\_\_\_\_, (hereinafter referred to as “**Client**”), collectively referred to as the “**Parties**”, both of whom hereby agree to be bound by the terms and conditions set forth in this Agreement.

## **1. Purpose of this Agreement**

The purpose of this Agreement is to establish a collaborative and purpose-driven relationship between the Coach and the Client. Its primary objective is to provide coaching services geared towards the Client's personal, professional, or business growth. Through meaningful interactions, the Coach aims to assist the Client in identifying and refining their goals, and together, they will create a well-defined plan to realize these aspirations.

The Agreement emphasizes clarity, confidentiality, and mutual commitment to ensuring a productive and transformative coaching experience, leading to the Client's maximum realization of their potential.

The Coach agrees to provide coaching services to the Client for the purpose of:

\_\_\_\_\_

The Coach shall assist the Client with their valuable insights and support in the achievement or pursuit of the following specific goals:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **2. Coach Duties and Responsibilities**

The Coach shall also perform the following services, recognizing the partnership nature of the Coach-Client relationship:

- The Coach will collaborate with the Client in establishing well-defined and attainable goals. Together, they will create actionable strategies to realize these goals effectively.
- Throughout the coaching engagement, the Coach will extend consistent support, guidance, and constructive feedback to the Client, ensuring a productive coaching experience.
- The Coach may aid the Client in staying accountable for their commitments by ensuring completion of agreed-upon tasks and fostering the necessary actions to progress towards their goals.

The foundation of these services rests on the premise of mutual respect and responsibility, fostering a dynamic that shares parallels with a teacher-student or coach-athlete relationship, as opposed to a legal partnership.

### **3. Term**

This Agreement shall commence on the effective date, as stated above, and shall continue until \_\_\_\_\_ (hereinafter referred to as the “**End Date**”) or until terminated by either the Client or the Coach as per the provisions of this Agreement.

### **4. Payment and Schedule**

In exchange for coaching services, the Client agrees to pay the Coach \_\_\_\_\_ amount (hereinafter referred to as the “**Coaching Fee**”).

Payment Schedule (Select one):

- Weekly                       Monthly                       Per Session                       Other: \_\_\_\_\_

The Client acknowledges and agrees to make timely payments for the coaching services as per the agreed-upon schedule.

**Coaching Schedule:** \_\_\_\_\_ (i.e., twice a month, every Friday etc.)

**Coaching Duration:** \_\_\_\_\_ (number of minutes/hours) per session.

The Parties agree to provide services \_\_\_\_\_ (i.e., in-person, via phone, or using online platforms)

### **5. Cancellations**

Either party may cancel or reschedule a coaching session by providing at least \_\_\_\_ hours’ notice to the other party. In the event of a cancellation by the Client without sufficient notice, the Client may be charged for the scheduled session. Similarly, if the Coach needs to reschedule a session without adequate notice, the Client will be offered a makeup session at a mutually agreed-upon time.

Both the Coach and the Client understand and acknowledge the importance of respecting each other's time and commitment.

## **6. Liability Waiver**

The Coach shall not be responsible for any indirect, consequential, or special damage. Furthermore, the Coach explicitly disclaims any guarantees, representations, or warranties, whether express or implied, concerning the coaching services negotiated, agreed upon, and rendered. The Client acknowledges and accepts that the coaching journey is not a promise of specific outcomes, recognizing the inherent uncertainties in personal and professional development.

## **7. Intellectual Property**

The Client acknowledges and agrees that any intellectual property shared with them by the Coach shall remain the exclusive property of the Coach.

This encompasses, but is not restricted to, copyrights, patents, trade secrets, and other intellectual property rights associated with concepts, ideas, methods, innovations, processes, original creations, classified information, or proprietary knowledge.

## **8. Confidentiality and Transfer of Rights**

Both parties agree to maintain the confidentiality of any confidential information shared during this Agreement and shall not disclose it to any third parties without prior written consent, except as required by law.

Neither party shall appoint or transfer any rights or obligations under this Agreement without the prior written consent of all parties. Any attempted assignment or transfer without such consent shall be deemed null and void. knowledge.

## **9. Refund and Rescheduling Policy**

Once the coaching plan has commenced, any unused coaching sessions will not be eligible for a refund. However, the Client may reschedule these unused sessions within \_\_\_\_\_ days from the date of the initial payment. Refund requests submitted in writing prior to the start of the coaching plan will be granted in full, except for an administrative fee of \_\_\_\_\_.

## **10. Termination:**

This Agreement may be terminated by mutual agreement, with a written notice period of \_\_\_\_\_ days. Termination is also permissible in cases of material breach, non-payment, or by either party providing written notice. Upon termination, the Client agrees to settle any outstanding fees, and the Coach will return any client-owned materials. Confidentiality and liability clauses will endure post-termination.

## **11. Governing Laws and Dispute Resolution**

This Agreement is deemed legal and binding between the Parties as stated above and shall be governed by and interpreted in accordance with the laws of \_\_\_\_\_ (Governing Jurisdiction). Any disputes arising out of or relating to this Agreement shall be resolved through \_\_\_\_\_ (Arbitration/Negotiation/Mediation Institution) in accordance with its rules. Each Party represents and warrants that they possess the necessary authority and legal capacity to enter and execute this Agreement.

## **12. Severability**

If any provision of this Agreement is found to be invalid, illegal, or unenforceable, it shall be deemed severed from this Agreement. The remaining provisions shall remain valid and enforceable to the fullest extent permitted by law. The parties agree to negotiate in good faith to replace any invalid, illegal, or unenforceable provision with a valid provision that best reflects the original intent and purpose of the severed provision.

## **13. Entire Agreement**

The Parties acknowledge that this Agreement constitutes the entire understanding between them. Any modifications or amendments to this Agreement must be made in writing and signed by both Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates indicated below.

**Coach**

**Client**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Please note that it is important to review and understand all the provisions and obligations set forth in this Agreement before signing. If there are any questions or concerns regarding the terms, it is advisable to seek legal advice or clarification. By signing above, the Parties acknowledge that they have read and comprehended the Agreement and agree to be bound by its terms and conditions.