

Event Planning Contract

This Event Planning Contract (the “**Contract**”) is made effective as of _____ (the “**Effective Date**”), by and between _____, with a mailing address of _____, (hereinafter referred to as the “**Client**”), and _____, with a mailing address of _____, (hereinafter referred to as the “**Planner**”), collectively referred to as the “**Parties**”. Both Parties willingly and contractually agree to abide by the terms and conditions outlined in this Contract.

1. Event Date and Description

The Client intends to organize and execute an event as described below (hereinafter referred to as the “**Event**”) on _____.

Event Description:

2. Planner Duties

The Client engages the Planner's expertise to undertake the following responsibilities concerning the Event:

The Planner shall secure written approval from the Client before entering into any binding contracts related to the Event or making any non-refundable deposits.

3. Payment

The Parties concur on the following Payment and Payment Terms:

The total compensation for the Planner's services is set at \$_____. The initial non-refundable deposit, due upon the execution of this Contract, amounts to \$_____. The remaining balance of \$_____ shall be paid:

Payment Terms:

4. Cancellation

4.1. By Client:

The Client retains the right to cancel this Contract at any time. If the Client cancels no less than _____ prior to the Event, they shall be eligible for a full refund. Should the cancellation occur between _____ and _____ before the Event, the Client will be entitled to a _____% refund of all fees paid up to that point. Cancellations made within _____ of the Event will not warrant any refund.

4.2. By Planner

The Planner retains the right to cancel this Contract at any time. In such an instance, the Planner shall endeavor to provide a suitable replacement Planner, subject to the Client's approval. Alternatively, the Planner shall reimburse all funds previously paid by the Client, including the non-refundable deposit.

5. Dispute Resolution and Legal Fees

In the event of a dispute arising from this Contract that cannot be resolved through mutual understanding, the Parties agree to seek resolution through mediation. If mediation proves ineffective and legal action becomes necessary, the prevailing Party will be entitled to recover its legal fees, including but not limited to attorneys' fees.

6. Severability

If any provision of this Contract is deemed invalid or unenforceable, the offending portion shall be severed from the remainder of the Contract. All other provisions shall remain in full force and effect, valid and enforceable.

7. Legal Fees

In the event that legal action results from a dispute, the prevailing Party shall be entitled to recover its legal fees, including but not limited to attorneys' fees.

8. Legal and Binding Contract

This Contract constitutes a legally binding agreement between the Parties as specified above. The validity and enforceability of this Contract extend to both the United States and Europe. Each Party attests to its authority to enter into this Contract.

9. Governing Laws

The Parties mutually agree that this Contract shall be governed by the laws of _____ (hereinafter referred to as the "State").

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates indicated below.

Planner

Client

Name: _____

Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Please note that it is important to review and understand all the provisions and obligations set forth in this Agreement before signing. If there are any questions or concerns regarding the terms, it is advisable to seek legal advice or clarification. By signing above, the Parties acknowledge that they have read and comprehended the Agreement and agree to be bound by its terms and conditions.